AJKED NET-METERING APPLICATION FORMS



AJKED NET METERING WING

AJKED House, Airport Road, Gharipan Chowk, Muzaffarabad www.ajked.gok.pk





Eligibility & Documents Checklist for Submission of Application

Eligibility Criteria

√	Eligibility Criteria			
	Vendor/Installer/Service Provider has valid AJKED Net Metering Registration Certificate			
	Distributed Generator has 3 phase 400V or 11000V connection			
	DG capacity is not greater than 1.5 times of the Sanction Load			
	Name of Applicant and Name mentioned on the submitted paid Electricity Bill is same			

Documents Checklist

	-TATE		
1	Document		
	Selected Vendor/Installer/Service Provider's AJKED issued Net Metering Registration Certificate		
	Standard Distributed Generation Application Form (Schedule-II)		
	Application For Grant Of License (for connections above 25kW) (Schedule-III)		
	Application for Exemption from Section 24 of the Companies Ordinance 1984 (Schedule-IV)		
	Affidavit on Judicial Paper of Rs. 50 (Schedule-VI)		
	Single Line Diagram		
	Customer Agreement (Schedule-X)		
	Customer Agreement (Schedule-X(a))		
	Customer Agreement (Schedule-X(b))		
	Customer Agreement (Schedule-X(c))		
	Customer Agreement (Schedule-X(d))		
	Customer Agreement (Schedule-X(e))		
	Load Flow Study & Electrical Inspectorate NOC (for >250kW Connections)		
	Application Summary (Schedule-XII)		
	Copy of last Paid Electricity Bill		
	Technical data/Data Sheet of all components including solar modules, inverters, breakers, wires, cables, disconnect switch etc.		

All the relevant documents are signed & stamped by the Vendor/Installer/Service Provider (Y/N): _____





<u>List of Unfilled Documents* also to be Attached by the Applicant</u>

1	Document		
	Agreement (Schedule-I)		
	Schedule-VII		
	Schedule-IX		
	Schedule-XIV		
	Form No: NM/B2		
	Form No: NM/B3		
	Form No: NM/B4 STATE OF		
	Form No: NM/B5		
	Form No: NM/B6(a) (as per load requirement)		
	Form No: NM/B6(b) (as per load requirement)		
	Form No: NM/B7		
	Form No: NM/B8		
	A THE STATE OF THE		

NOTE: The Schedules and Forms mentioned above can be viewed/downloaded from the AJKED's website www.ajked.gok.pk.

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^{*} To be filled by the Department or both by the Applicant & Department as per the requirement on later stage



Application Tracking ID

AZAD JAMMU & KASHMIR ELECTRICITY DEPARTMENT DIRECTORATE PLANNING & MONITORING, NET METERING WING



SCHEDULE-II

AJK ELECTRICITY DEPARTMENT STANDARD DISTRIBUTED GENERATION APPLICATION FORM

(As specified in Rule 3(1))

This Portion to be Filled by the AJKED

	Receiving Date		
1. Co	ntact Information: The applicant is the person that is legally responsible for the generating system.		
	Applicant's Name STATE Applicant's Father Name		
	THE		
CNIC o	f Applicant/CUIN in case of Company (Copy to be attached)		
Appli	cant's Mailing Address:		
	0/		
Appli	cant's Phone Number & Email Address		
Office	: Fax:		
Cell:	Email:		
	with the same of t		
Emer	gency Contact Numbers		
	Alle alle		
	ration of Generation System		
Addre	ess at which the DG Facility is located		
Latitu	de-Longitude (i.e. E -49° 32′ 06″, N-91° 64′ 18″)		
3. Applicant / consumer electricity account reference number			
4. Applicant's Ownership Interest in the Generation System			
Owne	r Co-Owner Lease Other		





5. Primary Intent of the generation system				
(a) Anticipated annual electricity consumption of t	the facility or site: (kWh)/yr.			
(b) Anticipated annual electricity production of the	e generation system: (kWh)/yr.			
(c) Anticipated annual electricity purchase (i.e. (a)	minus (b) (kWh)/yr.			
7. Installing Contractor Information	ATE			
Contractor's Name	ATE OF			
47	MA			
Name of Firm	J. J.			
5/	30			
Contractor's Phone Number	E-Mail Address			
D MI	S			
Mailing Address	NH VH			
31	JII			
8. Requested In-Service Date	19/2			
	all a			
and the second s	A william			
9. Provide One-Line Schematic Diagram of the Sy	stem			
Schematic is Attached	Number of pages			
10. Generator / Inverter Information				
Manufacturer	Model No.			
Version No.	Serial No.			
Generation Type (Check One)	Generation Type (Check One)			





Single Phase Three Phase	Inverter Other			
Name Plate AC Ratings (Check One)				
kWkVA	volts			
Primary Energy Source				
Note: if there is more than one inverters, attach a	an additional sheet describing each			
11. Site Plan showing location of the External Di	sconnect Switch (attach additional sheets as needed)			
a.T	ATE O			
THEST	AIL OF VA			
12. Design Requirements	MA			
(a) Has the proposed distributed generation para Y N	lleling equipment been certified by Electrical Inspector?			
0				
13. Other Comments, Specification and Exception	ns (attach additional sheets if needed)			
	ALL I			
N	: 6 S			
14. Application and Installer Signature	67.20			
	provided in this application form is completed and			
correct				
Applicant Signature	Date			
Installer Signature (If Applicable)	Date			
3 , 11 ,				





SCHEDULE-III

AJK ELECTRICITY DEPARTMENT APPLICATION FOR GRANT OF LICENSE (ABOVE 25KW)

(As specified in Rule 4(2))

Г	, , , , , , , , , , , , , , , , , , ,
1. Name of Applicant:	
1(a) CNIC of Applicant/CUIN in case of	
Company (Copy to be attached)	TE Or
1(b) Address:	JAN.
1(c) Contact Nos:	Office: Fax:
1(d) Email Address:	200
2. Location of DG Facility:	
3. Name of Operation Division with which the DG facility is proposed to be interconnected	WH
4. Size of DG Facility:	1.20
5. Approximate monthly energy proposed to be supplied to AJKED (kWh):	
6. Fee to be deposited: (Non-Refundable)	No.
Applicant's Signature	
Date	





SCHEDULE-IV

AJK ELECTRICITY DEPARTMENT

(As specified in Rule 4(2(b)))

Application for Exemption from Section 24 of the Companies Ordinance 1984 As Adapted in AJ&K

I/we (Name of the Distributed Generator) for the purpose of grant of License of Distributed Generator under AJ&K Distributed Generation (Alternative & Renewable Energy) and Net Metering Regulations, 2022, hereby request the AJKED for grant of exemption from the requirement of being registered as a company under the Companies Ordinance, 1984 (XLVII of 1984) under section 24 of the Act.

Name & Address of Distributed Generator

Stamp





SCHEDULE-V

AJK ELECTRICITY DEPARTMENT

FEE SCHEDULE

(As specified in Rule 4(2(c)))

A Distributed Generator shall be bound to pay the onetime fee through pay order in favor of AJK Electricity Department (AJKED) as per following fee schedule.

OF THE STATE OF JAME			
Sr.#	Size of DG Facility	Amount	
1.0	0-25 KW	Rs. 1000/-	
2.4	>25-250 KW	Rs. 2000/-	
3.	Above 250 KW	Rs. 5000/-	





SCHEDULE-VI

AJK ELECTRICITY DEPARTMENT AFFIDAVIT

(On Judicial paper of Rs. 50/-)

(As specified in Rule 4(2(d)))

I/we (Name of the Distributed Generator) hereby confirm the I/we have read the AJ&K Distributed Generation (Alternative & Renewable Energy) and Net Metering Regulations, 2022, AJKED License Agreement and agree to abide by its Terms and Conditions and the content of the Application are true and correct to the best of my knowledge and belief and nothing has been concealed thereof.

Deponent

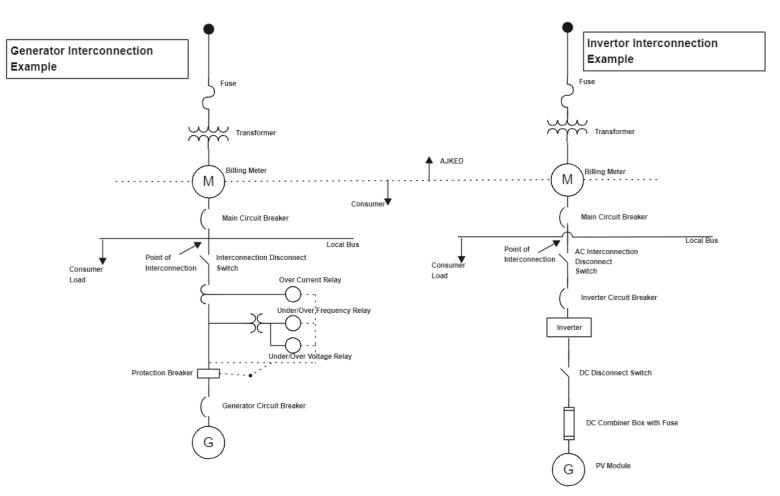
Oath Commissioner





SCHEDULE-VIII

(As specified in Rule 9)



a) Trip of either Beraker is acceptable b) Compliance with IEEE 1347 & UL 1741 required





SCHEDULE-X

CUSTOMER AGREEMENT (in pursuant to regulation 3 sub-regulation 10)

(to be signed between DG Installer and Customer)

1.	This Agreement is made onDayMonthYear between
	M/s having a registered office at
	, registered with AJKED as certified
	Vendor/Installer/Service Provider (hereinafter called "the DG Installer") having
	Registration Number AJKED/NM// and Mr./Ms.
	having an address:
	(hereinafter
	referred to as "the Customer").
	C The state of the
Whe	referred to as "the Customer").
2.4	
2.1.	The Customer has agreed to purchase Wind / Photovoltaic Distributed Generating (DG)
	system of KWp with KW grid tie inverter amounting to PKR
2.2.	The DG Installer is involved in the business of designing, supply and installation of Wind
	/ PV systems including after sale support.
2.3.	The Customer is desirous of installing Wind / Photovoltaic Distributed Generation
	Facility (hereinafter referred to as "the DG Facility") at the address of
2.4.	The DG Installer is registered with AJK Electricity Department Net Metering Wing, listed
	under the Directory of the Registered DG Installers with registration number
	AJKED/NM// and is listed at AJKED's website at www.ajked.gok.pk.
	All the second s
Whe	reby it is agreed as follows:

3.1. The agreement includes (enter Yes or NO at appropriate column)

Sr.#	Services	Yes/No	Remarks
1	Supply and Installation DG Facility based on net metering, complete in all respect.		Does not include provisioning and installation of bi-directional energy meter
2	Consultancy services for technical design and supervision of the planned DG Facility		Technical matters only
3	Services for documentation and its processing with relevant institutions till		





	award of Net Metering license/connection	
4	Maintenance services for DG Facility	On annual or other terms basis
5	Services related to bi-directional meter	May include provisioning and support in installation
6	Any other related to net metering subject	To be decided by installer and customer independently

- 3.2. The Customer hereby appoints the DG Installer to Supply and Install the DG Facility at the Address as stated in Regulation 3 sub-regulation 10 as per requirements of AJ&K Distributed Generation (Alternative & Renewable Energy) and Net Metering Regulations, 2022 as amended time to time. The DG Installer shall strictly comply with the specifications and requirements as stated in the Regulations and standards for the components of the DG Facility as specified by AEDB/AJKED. Compliance certificate shall also be rendered by DG Facility as per Schedule-X(e) attached.
- 3.3. The DG Installer shall be responsible to initiate and get processed application of net metering connection on behalf of the Customer from start till energization of the connection.
- 3.4. The Products and Components and services required for the DG Facility are as set out the quote which has been agreed between the two parties and are set out in the Schedule-X(a) and Schedule-X(b) attached.

 Any changes (after signing this agreement) to the brand of the products as set out in the Schedule-X(a) have to be mutually agreed, in writing and made a part of this agreement, by both the Customer and the DG Installer. Copy of the same has also to be provided to concerned Operation Division of AJKED for update of its records.
- 3.5. The DG Installer hereby agrees to provide the Customer the DG Facility performance expectancy as set out in the Schedule-X(d), attached.
- 3.6. The Customer hereby agrees to pay the DG Installer for the products (including components) and installation charges as set out in the Schedule-X(c).
- 3.7. All payments by the Customer to the DG Installer shall be in the form of cheque, bank draft (cashier's order) or electronic transfer. No payment in CASH, shall be made by the Customer to the DG Installer. All payments must be acknowledged by official receipts issued by the DG Installer.
- 3.8. The Customer and DG Installer hereby agree to abide and comply with all rules, regulations, directives and any written requirement as set out by AJKED / NEPRA / AEDB / any other relevant authority.
- 3.9. All documents in respect of AJKED for the DG Facility shall be executed by the Customer. However, DG Installer shall provide services in completing the documentation and processing for obtaining Net Metering Connection as per Regulations.
- 3.10. The Customer hereby agrees and covenants to allow the DG Installer, its employees and person/persons authorized by the DG Installer to enter the address of the





Customer for the purpose of carrying out site survey prior to commencement of works, the supply and installation of the DG Facility and any other related services and maintenance.

- 3.11. The DG Installer agrees to provide a warranty as set out Schedule-X(d). Minimum warranties required are as follows.
 - a. Warranty, PV Modules against manufacturing defects, 10 Years.
 - b. PV Modules, standard performance warranty, 25 Years.
 - c. Workmanship including locally supplied parts (Except Frames), 5 Years.
 - d. PV mounting Frames and associated parts, 25 Years.
 - e. Grid tie inverters, including hybrid, 5 years.
- 3.12. The DG Installer shall be responsible to the Customer on any warranty claims on components and equipment.
- 3.13. Both the Customer and the DG Installer hereby agree and covenant that they shall not, for the duration of this Agreement executed between them, terminate this Agreement without the written consent of the other party. Provided that written consent shall only be granted when the party that intends to terminate the agreement has met all its obligations under this Agreement. The Customer may terminate the agreement if the DG Installer fails to deliver satisfactory performance as per agreed schedule. Similarly DG Installer may terminate this agreement if payment schedule is not met.
- 3.14. The duration of this agreement shall start from the date of signing this Agreement and will continue for the period mentioned in warranty clauses.
- 3.15. The Schedules attached i.e. Schedule-X(a), Schedule-X(b), Schedule-X(c), Schedule-X(d), Schedule-X(e), to this Agreement shall form part and parcel of this Agreement and shall be read as part of this Agreement.
- 3.16. Any date or period mentioned in this Agreement may with the written consent of the parties be extended failing which time shall be of the essence of this Agreement.
- 3.17. The provisions of this Agreement shall be binding upon the personal representatives of each of the parties being an individual.
- 3.18. Each party confirms that this Agreement sets out the entire agreement and understanding between the parties and that it supersedes all prior agreement, arrangement and understanding between them and that they are not entering into this Agreement or any arrangement contemplated or in reliance upon any representation or warranty not expressly set out in this Agreement.
- 3.19. No failure or delay by any party in exercise of any right, power or privilege under this Agreement shall operate as a waiver of it nor shall any single or partial exercise by such party of any right, power or privilege preclude any further exercise of it or the exercise of any other right or privilege.
- 3.20. No party shall have the right to assign any of the rights, liabilities or benefits set out in this Agreement without the prior written consent of the other party having been first obtained.
- 3.21. Each party shall bear its own costs, legal fees and other expenses. The stamp duty for this Agreement, if any, shall be borne by the Customer.
- 3.22. No provision of this Agreement shall be amended, modified, varied, waived or discharged otherwise than by the express written agreement of the parties to it nor





- may any breach of any provision of this Agreement be waived or discharged except by the written consent the other party.
- 3.23. In the event of any conflict between the provisions of this Agreement and any other document, the provision of this Agreement shall prevail.
- 3.24. All notices required to be given under this Agreement shall be in writing and shall be given or sent to the party concerned by hand or by Registered Post at the address set out in this Agreement or at such other address as the parties may so inform the other in writing.
- 3.25. This Agreement shall be deemed to be a contract made in AJ&K and shall be interpreted in all respect in accordance with Laws of AJ&K/Pakistan.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands the day and year first above written.

above written.	STATE	06	
SIGNED by, Designation			
CNIC	for and on behalf	of	
Registration with AJKED	No.: AJKED/NM//_	/ (as the DG Installer)	in the
presence of:-	/	HAX	
Company Stamp	Miles	ASH ASH	
Witness	**	6 3	
Name,	, Des	ignation	
CNIC	-	1	
	1	No.	
	The ske	alle	
SIGNED by	for and o	on behalf of	
(as the Cus	tomer) in the presence of	:-	
Witness			
Name,	, Desi	ignation	
CNIC	•		





SCHEDULE-X(a)

<u>Products and Components to be supplied by the DG Installer for the DG Facility</u>

S#	Product description	Brand	S# of Equipment	Remarks
1	PV Modules			
2	Inverter			
3	DC cables			
4	AC cables	- 1 -		
5	PV frames	STAIL	OF	
6	Earthing		MA	
7	AC breakers , fuse links		20	
8	DC breakers and fuse links		1 00	
9	AC surge protectors		13	
10	DC surge protectors	M. B.K.	ST	
11	Residual Current detector (RCD)	ير قرار مي	Se MIN	
12	Bus bar			
13	Manual disconnect			
14	Any other accessories/attachments	1	3)(2)	

Please attach a separate page if required.





SCHEDULE-X(b)

Quotation by DG installer (on company letter head and bearing company stamp) and bearing acceptance signatures, name, date and CNIC Number of the customers







SCHEDULE-X(c)

PAYMENT SCHEDULE

S#	Milestone	% of the Total Amount	Amount (PKR)
1	Upon signing of Agreement		
2	Upon completion of installation, testing and commissioning	E O.	
3	On receipt of license from AJKED	L OF JA.	
4	Any other term	MA	
	Total	100	





SCHEDULE-X(d)

SYSTEM AND COMPONENTS WARRANTIES

1.	Warranty, PV Modules against manufacturing defects:	Years
2.	PV Modules, standard performance warranty:	Years
3.	Workmanship including locally supplied parts (Except Frames):	Years
4.	PV mounting Frames including fixing screw, nut/bolt and washers etc.:	Years
5.	Grid tie inverters, including hybrid (On-grid/Off-Grid as one unit):	Years
6.	Guaranteed Annual Energy Yield at given site:	KWh/Yr.

Note:

- te:
 In case the system does not yield promised yield, installer promises to rectify till I. guaranteed yield is delivered.
- II. This guarantee is subject to:
 - a. No tempering by any un-authorized person
 - b. Regular maintenance services hired from installer.
 - c. Not valid under force majeure condition, natural or man-made disasters.
 - d. Yield could vary ±10% depending upon location.





SCHEDULE-X(e)

<u>CERTIFICATE BY INSTALLER ABOUT COMPLIANCE TO STANDARDS</u>

Certificate by Installer about compliance to standards as specified by AJ&K Distributed Generation (Alternative & Renewable Energy) and Net Metering Regulations, 2022 and AJKED Net Metering Wing guidelines and as amended time to time.

Certificate of Compliance with Ma	ndatory requirements
We,	(Name, address, contact info of installer) having
been prequalified by AJK Electric	city Department Net Metering Wing vide reference number
AJKED/NM// have	installed the system as per requirements of AJ&K Distributed
Generation (Alternative & Renewa	able Energy) and Net Metering Regulations, 2022 and all other
standards of the components of the	e DG Facility as specified by AJKED. We specifically certify the
following:-	An.

1. Compliance to quality, safety and environmental standards and technical requirements as specified by AJKED:

- a) The design of the DG facility and its sizing complies with minimum technical requirements and specifications
- b) The components of the DG Facility as supplied to customer complies with the quality, safety and environment standards
- c) The warranties given to the customer for components of DG Facility complies with the requirements
- d) The installation of the DG Facility complies with the quality and safety requirements, recommendations and precautions

2. Compliance to Protection Requirements as specified by AJKED:

- a) The protection and control diagrams for the interconnection of the DG Facility has been designed in accordance with the provision of Grid and Distribution codes and approved by AJKED prior to commissioning of proposed interconnection facilities. Reference has been derived from typical single line diagram specified at Schedule VIII of the net metering regulations.
- b) The distributed generator is provided with equipment including without limitation, electrical lines/circuits, transformer, switch gear, safety and protective devices. Meters to be used for interconnection shall be either arranged in consultation with or (after submission of fee/charges) to be obtained from AJKED.
- c) The protective functions are equipped with automatic means to prevent reconnection of distributed generation facility with the distribution facilities of AJKED.
- d) The distributed generator is equipped with a manual lockable disconnect switch that has a visual break to isolate the distributed generator facility from distribution facilities.
- e) The Grid connected generator complies with Underwriter laboratories UL1741 standards and addresses the electrical interconnection design of various forms of generating equipment IEEE 1547 2003, IEC 61215. Compliance proof or Manufacturers certificate to this effect is attached.





3. Compliance to Prevention of interference:

The DG Facility is designed to free from interference generation. Proper shielding and earthing is provided to avoid any such generation and suppression. The THD of the inverter used is _____(Value) which is less than permitted 3%.

4. Compliance to Voltage and Frequency Range:

- a) The maximum variation in output voltages of the inverter used _____ (Value) which is less than permissible ±5%
- b) The maximum variation in output frequency of the inverter used_____(Value) which is less than permissible ±1%

5. Technical details of the inverter

The serial number of the inverter installed is ______. Its capacity is of ______ KW and (Manufacturers, type and Make) ______. The literature containing technical specifications of the inverter is attached.







SCHEDULE-XI

LOAD FLOW STUDY

Software used:	
DG Canacity (kW)	







SCHEDULE-XII

APPLICATION SUMMARY

CLIENT INFORMA	TION							
Name								
CNIC								
Address								
Mailing Address					_			
Cell Ph. #			Ema	ail Address				
Subdivision			Fee	der Name				
Reference No.		Customer ID						
Meter Number	550	E STA	Bill	Tariff				
Issuance Date of Att	tached Bill	11		JA.	10.			
Sanction Load	04		Req	uired Load	1/2			
Net Metering	Residential Consump	otion of Client	Total	kWh Production	1.0	Surplus kWh		
Details	7.				1 60			
VENDOR/INSTALL	VENDOR/INSTALLER/SERVICE PROVIDER'S INFORMATION							
Company Name		THE Y	10	N 30 -		S		
Company Address	1		R	12		I		
AJKED Net Metering	g Registration Nu	ımber	AJK	ED/NM/	JJ_	5		
Installing Engineer	a	ال	1.	~~	/ >	Ū		
Installer's CNIC	with the				-			
Installer's Phone#			Inst	aller's Email				
SYSTEM INFORMA	ATION				aller.			
PV System Category	Residential	Commer	cial	Industr	rial A	gricultural		
Supply Voltage Level	11 kV	400) V [
System Size								
Panel Make			Pan	el Model				
Inverter Capacity	Rated Capacity	' =	Inve	erter Type	On Grid	Off Grid		
Inverter Make			Inve	erter Model				
Inverter Serial No.								
For more than one make	For more than one make/model of panels on a single inverter, use this area to define the additional solar panels							
Second Set of	Make	Model		No. of Panels	Watts/Panel	kW of 2 nd Set of Panels		
Solar Panels								
Second Set of	Make	Model		Rated Capacity	Inverter Serial N	lumber		
Solar Panels								
Overall System Size (kW)							





Particulars Not To Be Filled From Here Onwards As

Upcoming Forms Are For

"OFFICE USE ONLY"





SCHEDULE – I

DISTRIBUTED GENERATION INTERCONNECTION AGREEMENT (OF __KW) BETWEEN AJK ELECTRICITY DEPARTMENT (AJKED) & DISTRIBUTED GENERATOR (DG) (As specified in Rule 2(c))

	The Distributed Generation Interconnection Agreement (the "Agreen			
in to	in to this (day) of (month),		(year) by	/ and
betw	between hereinafter	called	"AJKED"	and
	hereinafter called the "Applicant". Applic	ant shall b	e 3 phase 400	OV or
11kV	11kV AJKED's consumer. AJKED and the Applicant are hereinafter co	llectively	eferred to a	s the
"Part	"Parties" and individually as a "Party". RECITALS			
A.	A. AJKED is the owner of the electric distribution system in the sta (AJ&K).	te of Azad	Jammu & Ka	shmir
В.	B. Applicant desires to install a Distributed Generator (DG) facility of solar or wind energy resources with a capacity greater than 1 including related interconnection equipment (the "DG Facility" Facility to the AJKED's distribution system.	(W but no	more than 1	MW,
C.	C. AJKED has previously reviewed and approved Applicant's DG Int dated, and supporting materials (the Ap Application is attached as Exhibit 1 and incorporated into this Ag	plication")		
D.	D. Applicant wishes to interconnect the DG Facility to AJKED's dist willing to permit such interconnection subject to the terms and completed Application approved by AJKED; (2) this Agreement.			
E.	E. No agency or partnership is created with the interconnection of	the applic	ants DG Facil	ity.
	AGREEMENT			

NOW THEREFORE, in consideration of the foregoing Recitals and for good and valuable consideration, the AJKED and Applicant agree as follows:

1. Design Requirement:

The DG Facility shall be installed in compliance with the AJ&K Distributed Generation (Alternative & Renewable Energy) and Net Metering Regulations, 2022.

2. Applicant's Representations and Warranties:

Applicant represents and warrants that:

i The DG Facility is fully and accurately described in the Application;





- ii All information in the Application is true and correct;
- iii The DG Facility has been installed to Applicant's satisfaction;
- iv Application has been given warranty information and an operation manual for the DG Facility;
- v Applicant has been adequately instructed in the operation and maintenance of the DG Facility.

3. Interconnection Disconnect Switch:

AJKED may require that the Applicant furnish and install an interconnection disconnect switch that opens, with a visual break, all underground poles of the interconnection circuit. The interconnection disconnect switch shall be rated for the voltage and fault current requirements of the DG Facility, and shall meet all applicable IEC, IEEE Standards, as well as applicable requirements of the Grid Code. The switch enclosure shall be properly grounded. The interconnection disconnect switch shall be accessible at all times, located for ease of access of AJKED personnel, and shall be capable of being locked in the open position. The Applicant shall follow AJKED's recommended switching, clearance, tagging, and locking procedures.

4. Modifications to the DG Facility:

Applicant shall notify AJKED of plans for any material modification to the DG Facility by providing at least forty working days of advance notice. "Material Modification" is defined as any modification that changes the maximum electrical output of the DG Facility or changes the interconnection equipment. The notification shall consist of a completed, revised Application and such supporting materials as may be reasonably requested by AJKED. Applicant agrees not to commence installation of any material modification to the DG Facility until AJKED has approved the revised Application.

5. Insurance, Indemnification, Liability:

- 5.1 Distributed Generator shall obtain and maintain appropriate insurance for third party personal injury and general commercial liability.
- 5.2 Each party as indemnitor shall defend, hold harmless, and indemnify the other party and the directors, officers, employees, and agents of the other party against and from any and all loss, liability, damage, claim, cost, charge, demand, or expense (including any direct, indirect or consequential loss, liability, damage, claim, cost, charge, demand, or expense, including attorneys' fees) for injury or death to persons, including employees of either party, and damage to property, including property of either party, arising out of or in connection with (a) the engineering, design, construction, maintenance, repair, operation, supervision, inspection, testing, protection or ownership of the indeminitor's facilities, or (b) the making of replacements, additions, betterments to, or reconstruction of the indeminitor's facilities. This indemnity shall apply notwithstanding the active or passive negligence of the indeminitee. However,





- neither party shall be indemnified hereunder for its loss, liability, damage, claim, cost, charge, demand, or expense resulting from its sole negligence or willful misconduct.
- 5.3 The indeminitor shall, on the other party's request, defend any suit asserting a claim covered by this indemnity and shall pay for all costs, including reasonable attorney fees, that may be incurred by the other party in enforcing this indemnity.
- 5.4 The provisions of this Section shall not be construed to relieve any insurer of its obligations to pay any insurance claims in accordance with the provisions of any valid insurance policy.
- 5.5 Except as otherwise provided in this section, neither party shall be liable to the other party for consequential or remote damages incurred by that party.

6. DG Facility Commissioning Testing:

Applicant shall notify AJKED in writing that installation of DG Facility is complete and that the interconnection equipment is available for testing by AJKED at least fifteen working days duly certified by Electrical Inspector AJK before Applicant interconnects the DG Facility with AJKED's Distribution System. AJKED shall thereupon have the right to test the DG Facility. AJKED shall also have the right to witness any testing by Applicant of the DG Facility. Any AJKED testing of the DG Facility shall be completed within ten working days. After the testing which is to the satisfaction of both parties, the DG facility may be interconnected with the distribution system of AJKED to be witnessed by representatives of both parties within thirty eight days.

7. Access to DG Facility:

Applicant shall permit AJKED's employees and agents to enter the property on which the DG Facility is located at any reasonable time for the purposes of inspecting and/or testing Applicant's DG Facility to ensure its continued safe and satisfactory operation and the accuracy of AJKED meters. Such inspections shall not relieve Applicant from its obligation to maintain the DG Facility and any related equipment owned by Applicant in safe and satisfactory operating conditions. AJKED shall have the right to witness any testing by Applicant of the DG Facility.

8. Temporary Disconnection of a DG Facility:

AJKED may limit the operation and/or disconnect or require the disconnection of a DG facility from AJKED's Distribution System at any time, with or without notice, in the event of fault. AJKED may also limit the operation and/or disconnect or require the disconnection of DG facility from AJKED's Distribution System upon the provision of 30 days written notice for the conditions to allow for routine maintenance repairs or modifications to AJKED's Distribution System:

9. Disputes; Right to Appeal to AJKED:

In case of any dispute between the applicant and concerning Electricity Operation Division/Net Metering Wing of AJKED, the applicant may file a petition to concerning Chief





Engineer Electricity. The decision of the Chief Engineer shall be final and binding on both the applicant and Electricity Operation Division/Net Metering Wing AJKED.

10. Amendments; Non-Waiver:

Any amendment or modification to this Agreement must be in writing and executed by Applicant and AJKED. The failure of Applicant or AJKED's to insist on performance by the other Party of any provision of this Agreement shall not waive the right of the Party who failed to insist on performance to enforce the same provision at a later time.

11. Term and Termination of Agreement:

The term of Agreement between Distributed Generator and AJKED shall be seven years with effect from the date of commissioning of DG facility. At the expiry of initial term, the Agreement may be automatically renewed by the mutual understanding between Distributed Generator and AJKED for another term of seven years and so on.

- a) AJKED may limit the operation and/or disconnect or require the disconnection of a DG facility from AJKED's Distribution System at any time, with or without notice, in the event of fault. AJKED may also limit the operation and/or disconnect or require the disconnection of DG facility from AJKED's Distribution System upon the provision of 30 days written notice for the conditions which including as follows
 - To allow for routine maintenance, repairs or modifications to AJKED's Distribution
 System;
 - Upon AJKED's determination that DG facility is not in compliance with these Rules;
 - Upon termination of the Agreement.
- b) This Agreement may be terminated in accordance with the AJ&K Distributed Generation (Alternative & Renewable Energy) and Net Metering Regulations, 2022.
- c) The Distributed Generator may terminate the agreement upon thirty days written notice if the Distributed Generator determines to discontinue the sale of electricity to AJKED.
- d) The concerning Electricity Operation Division shall not terminate the Agreement in any event without prior approval of the Net Metering Wing AJKED/Chief Engineer.
- e) All rights and obligations accrued up to termination shall continue in force upon termination.

12. Successors and Assigns:

a) Assignment by Applicant: Applicant shall not assign its rights and obligations under this Agreement in whole or in part without the prior written consent of AJKED, which consent shall not be unreasonably withheld or unduly delayed. AJKED may withhold its consent to any proposed assignment if the proposed assignee fails to assume the obligations of Applicant under this Agreement in writing.





- b) Assignment by AJKED. AJKED shall have the right to assign this agreement in whole upon written notification to the Applicant.
- c) Successors. This Agreement shall be binding upon the personal representatives, heirs, successors, and permitted assigns of the respective Parties.

13. Applicant and AJKED Signature and Seal:

IN WITNESS WHEREOF, Applicant and AJKED have executed this Agreement as of the year and date first set forth above.

Applicant Signature & Date	AJKED's Signature with Seal & Date				
CTAT	F O b				
Title	Title				
OF	MAR				
Witness No.1 (Name & Signature)	Witness No.1 (Name & Signature)				
8	3				
Witness No.2 (Name & Signature)	Witness No.2 (Name & Signature)				
N	Z Z Z				





SCHEDULE-VII

AJK ELECTRICITY DEPARTMENT GENERATION LICENSE TEMPLATE FOR ABOVE 25KW

(As specified in Rule 4(3))

Applica	ation Tr	acking ID: NM///	/			Date:		
1.	AJKED	hereby grants Generation li	icense to	()
		Regulation 4 of the AJ&K Di		ent.	ation (A	lternati	ve & Re	newable
	Energ	y) and Net Metering Regulat	ions, 202	2 for a	period o	of		_ Years. This
		e is valid upto 20				22.		
2.	The Li	cense shall abide by the pro	vision un	der AJK	Distribu	ited Ge	neratio	n
	(Alter	native & Renewable) and Ne	t Meterii	ng Regu	ulation 2	022, du	iring the	currency of
	the Li	cense.					P	
3.	The te	echnical parameters of the n	et meteri	ng arra	ingemer	it are sl	າown he	ereunder;
	i.	Primary Energy Source:	Solar/	<u>Wind</u>		- 7	3	
	ii.	Size of DG Facility:	<u>بر فيا</u> ر	200	_KW		20	
	iii.	Generator/Inverter inform	ation:			10		
		Manufacturer		Mode	el No			
	iv.	Generation Type:	<u>Invert</u>	er/Oth	<u>er</u>			
4.	This Li	icense may be renewed subj	ect to AJ	&K Dist	ributed	Genera	tion (Al	ternative &
	Renev	vable Energy) and Net Mete	ring Regu	lations	, 2022.			
								
AJKE	D							
								ddress of Generator





SCHEDULE-IX

AJK ELECTRICITY DEPARTMENT NET METERING APPROVAL

(As specified in Rule 3(7-a))

No			Da	ted
To	,			
Αp	plicant Name plicant Addre ntact No.:			
<u>Su</u>	bject:	NET ME	TERING APPROVAL	
1.	grants Net Distributed located at Renewable	Meterin Generat <i>write a</i> Energy)	eer Operation Division AJK g approval to write, for, for, for, ion facility, having Application Tracking ID NM/, and Net Metering Regulations, 2022, for a period write expire date.	d Generation (Alternative &
2.	The Net Me Distributed during the c	tering a Generat urrency	pproved Distributed Generator shall abide by tion (Alternative & Renewable Energy) and Nethon of Nethering connection.	t Metering Regulations, 2022,
3.	The Technic	al paran	neters of Net-Metering arrangement are as und	er:
		2. S	Primary Energy Source Size of Distributed Generation Facility Generator/Inverter Information Manufacture	Solar kW
			Mode No.	
			/endor/Installer	
		5. (Generation Type	Inverter
4.		-	e renewed subject to AJ&K Distributed General tering Regulations, 2022.	tion (Alternative & Renewable
				Executive Engineer Operation Division AJK Electricity Department
Со	py to:			, ,
	 Deputy Sub Divi 	Director sional O	Engineer (E), Circle (Net Metering Wing), Directorate P&M AJKED fficer Operation Sub Division (E), Operation Division	Muzaffarabad.
				Executive Engineer Operation Division AJK Electricity Department





SCHEDULE-XIV

NOC for Generation License

Electricity Operation DivisionAJ&K.					
AJK Electricity Department Net	Metering			20	
hereby grants No Objection	Cortificat	e (NOC) for the	issuance	٥f
meres for Startes ite Cajettion	Certificat	٠ ,		issuarice	Oi
License in favour of Applica			The same	-09	
	nt		A)	do.	

Note: This NOC does not impose the compulsion for the issuance of Net Metering connection/generation license. The Net Metering connection issuance is subjected to fulfilling all the conditions given in the AJ&K Distributed Generation (Alternative & Renewable Energy) and Net Metering Regulations, 2022 and AJKED approved guidelines/SOPs for Net Metering.

DirectorPlanning & Monitoring
AJKED





FORM NO: NM/B2

FORM FOR INITIAL ELIGIBILITY CRITERIA CHECK

Application Tracking ID: NM	/	/	/	/
-----------------------------	---	---	---	---

Sr.	Eligibility Criteria	Compliant	Non-Compliant
1.	Vendor/Installer/Service Provider has valid AJKED Net Metering Registration Certificate		
2.	Distributed Generator has 3 phase 400V or 11000V connection		
3.	DG capacity is not greater than 1.5 times of the Sanction Load	F	
4.	Name of Applicant and Name mentioned on the submitted paid Electricity Bill is same	AMA	



Name:	Designation:
Date:	Signature:





FORM NO: NM/B3

DOCUMENTS CHECKLIST

Sr.	Document	Attached	N/A	Missing
1.	Selected Vendor/Installer/Service Provider's AJKED issued Net Metering Registration Certificate			
2.	Standard Distributed Generation Application Form (Schedule-II)			
3.	Application For Grant Of License (for connections above 25kW) (Schedule-III)			
4.	Application for Exemption from Section 24 of the Companies Ordinance 1984 (Schedule-IV)	AM		
5.	Affidavit on Judicial Paper of Rs. 50 (Schedule-VI)	2		
6.	Single Line Diagram	7 9	0	
7.	Customer Agreement (Schedule-X)		7	
8.	Customer Agreement (Schedule-X(a))		S	
9.	Customer Agreement (Schedule-X(b))		3	
10.	Customer Agreement (Schedule-X(c))	- /	77	
11.	Customer Agreement (Schedule-X(d))	_/.		
12.	Customer Agreement (Schedule-X(e))		8	
13.	Load Flow Study & Electrical Inspectorate NOC (for >250kW Connections)	No.		
14.	Application Summary (Schedule-XII)			
15.	Copy of last Paid Electricity Bill			
16.	Technical data/Data Sheet of all components including solar modules, inverters, breakers, wires, cables, disconnect switch etc.			
ОТЕ	e relevant documents are signed & stamped by the Vendor/Ir : The Schedules mentioned above can be viewed/down ajked.gok.pk.			





FORM NO: NM/B4

Application Return Form

ndor/Installer/Service Provider has valid AJKED Net Metering Registration retificate tributed Generator has 3 phase 400V or 11000V connection capacity is not greater than 1.5 times of the Sanction Load me of Applicant & Name mentioned on the submitted paid Electricity Bill is same tents labelled as symbol "√" (if any) in the table given below, required for the Installer/Service Provider with AJKED are missing/invalid: Document ceted Vendor/Installer/Service Provider's AJKED issued Net Metering Registration ifficate dard Distributed Generation Application Form (Schedule-II) ication For Grant of License (for connections above 25kW) (Schedule-III) ication for Exemption from Section 24 of the Companies Ordinance 1984 edule-IV) lavit on Judicial Paper of Rs. 50 (Schedule-VI)	
tributed Generator has 3 phase 400V or 11000V connection capacity is not greater than 1.5 times of the Sanction Load me of Applicant & Name mentioned on the submitted paid Electricity Bill is same sents labelled as symbol "\sqrt{"}" (if any) in the table given below, required for the Installer/Service Provider with AJKED are missing/invalid: **Document** Cited Vendor/Installer/Service Provider's AJKED issued Net Metering Registration in iticate dard Distributed Generation Application Form (Schedule-II) ication For Grant of License (for connections above 25kW) (Schedule-III) ication for Exemption from Section 24 of the Companies Ordinance 1984 edule-IV) Lavit on Judicial Paper of Rs. 50 (Schedule-VI)	
me of Applicant & Name mentioned on the submitted paid Electricity Bill is same ments labelled as symbol "\sqrt{"}" (if any) in the table given below, required for the staller/Service Provider with AJKED are missing/invalid: **Document** Cited Vendor/Installer/Service Provider's AJKED issued Net Metering Registration ifficate dard Distributed Generation Application Form (Schedule-II) ication For Grant of License (for connections above 25kW) (Schedule-III) ication for Exemption from Section 24 of the Companies Ordinance 1984 edule-IV) Lavit on Judicial Paper of Rs. 50 (Schedule-VI)	
ents labelled as symbol "√" (if any) in the table given below, required for to Installer/Service Provider with AJKED are missing/invalid: Document Cted Vendor/Installer/Service Provider's AJKED issued Net Metering Registration ificate dard Distributed Generation Application Form (Schedule-II) ication For Grant of License (for connections above 25kW) (Schedule-III) ication for Exemption from Section 24 of the Companies Ordinance 1984 edule-IV) lavit on Judicial Paper of Rs. 50 (Schedule-VI)	he registration Missing/Invalid
Document cted Vendor/Installer/Service Provider's AJKED issued Net Metering Registration ificate dard Distributed Generation Application Form (Schedule-II) ication For Grant of License (for connections above 25kW) (Schedule-III) ication for Exemption from Section 24 of the Companies Ordinance 1984 edule-IV) lavit on Judicial Paper of Rs. 50 (Schedule-VI)	
dard Distributed Generation Application Form (Schedule-II) ication For Grant of License (for connections above 25kW) (Schedule-III) ication for Exemption from Section 24 of the Companies Ordinance 1984 edule-IV) lavit on Judicial Paper of Rs. 50 (Schedule-VI)	
dard Distributed Generation Application Form (Schedule-II) ication For Grant of License (for connections above 25kW) (Schedule-III) ication for Exemption from Section 24 of the Companies Ordinance 1984 edule-IV) lavit on Judicial Paper of Rs. 50 (Schedule-VI)	
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ication for Exemption from Section 24 of the Companies Ordinance 1984 edule-IV) lavit on Judicial Paper of Rs. 50 (Schedule-VI)	
e Line Diagram	
omer Agreement (Schedule-X)	
omer Agreement (Schedule-X(a))	
omer Agreement (Schedule-X(b))	
omer Agreement (Schedule-X(c))	
omer Agreement (Schedule-X(d))	
. ,	
of last Paid Electricity Bill	
· · · · · · · · · · · · · · · · · · ·	
ments/Reasons (if any):	
	omer Agreement (Schedule-X(d)) omer Agreement (Schedule-X(e)) I Flow Study & Electrical Inspectorate NOC (for >250kW Connections)





FORM NO: NM/B5

Load Sanctioning Authority

Application Tracking ID: NM/	/	/	/	Date:
• • • • • • • • • • • • • • • • • • • •				

Connection Category	Voltage	Load	Tariff Category	Sanctioning Officer	Forwarded To (√)
Category 1	230/400 V	Up to 70kW	All Type of Connections	XEN (O)	
Category 2	230/400 V	Above 70kW & Below 500kW	All Type of Connections	SE (O)	
Category 3	11kV or 33kV	Above 500kW & Below 1MW	All Type of Connections	CE (E)	



Name:	Designation:
Date:	Signature:





FORM NO: NM/B6(a)

Net-Metering Technical Feasibility Report for Connections up to 15kW

	g ID : NM///	
Service Connection	n Details	
Consumer Name		
Address		
Contact No.		
Email Address		
Sanction Load (kW)		
Reference No.		Applicable Tariff
Subdivision		Feeder/code
Grid Station	,65	TAIL OF .
Details of already 6	existing energy meter (to b	e removed):
Make	4	Туре
Meter Readings	0.	19,
Serial Number	K. /	
Month/Year of Ma	nufacturer	00
	0 /	H
Details of Distribut	tion Transformer	
Capacity of Distrib	ution Transformer in KVA	0)
Voltage ratio of Dis	stribution Transformer	F16 11 1
Solar PV capacity a	lready connected to this	, 15
Distribution Transf	ormer in KW	60 1 3
Proposed Solar PV	capacity in KW	100
Total Solar PV capa	city including the	
proposed new capa	acity	wiles
Feeder Details		
Type and Size of th	e Conductor	10 (2
Current carrying ca	pacity of the feeder	a wilk-
Maximum load rea	ched on the feeder (KW)	ALC: THE
Total connected Di	stribution Transformer	
capacity on this 11	kV feeder (KVA)	
	generators connected on	
Solar Photovoltaic	•	





FORM NO: NM/B6(a)

Net-Metering Technical Feasibility Report for Connections above 15kW

Service Connection	n Details	
Consumer Name		
Address		
Contact No.		
Email Address		
Sanction Load (kW)		
Reference No.		Applicable Tariff
Subdivision		Feeder/code
Grid Station	, 65	TAIL OF
Details of already 6	existing energy meter (to b	e removed):
Make	4	Туре
Meter Readings	0.	19,
Serial Number	K. /	
Month/Year of Ma	nufacturer	60
•	0 /	4
Details of Distribut	tion Transformer	1 1 5
Capacity of Distrib	ution Transformer in KVA	1
Voltage ratio of Dis	tribution Transformer	FEET WATER
Solar PV capacity a	lready connected to this	1 5
Distribution Transf	ormer in KW	1" 60 2
Proposed Solar PV	capacity in KW	12/20
Total Solar PV capa	icity including the	
proposed new cap	acity	17.6
Feeder Details		
Type and Size of th		VI)(F
	pacity of the feeder	a alle
	ched on the feeder (KW)	AND THE
	stribution Transformer	
capacity on this 11		
Solar Photovoltaic	generators connected on	
	and their capacity in KW.	





FORM NO: NM/B6(b)

Net-Metering Technical Feasibility Report for Connections up to 15kW					
Applicat	tion Tracking ID: NM//////		Date:		
Distribu	tion System Check:				
Sr.#	Requirement	Compliance	Non-Compliance		

Sr.#	Requirement	Compliance	Non-Compliance
01	Total solar PV capacity in kW is not more than 30% of		
01	the Distribution Transformer capacity in KVA		
02	Proposed solar PV capacity in kW does not exceed the		
02	sanctioned load of the service connection in kW		
02	Net Metering connections cumulative load is not more		
03	than 15% of the connected HT/LT conductor capacity	10.0	
	Cumulative Load of normal/ conventional/ non-net	1	
04	metering connections, already installed DG facilities	1/2.	
04	and proposed DG facility, is less than 80% of the	14.	
	connected Distribution Transformer's capacity	0.	
05	Proposed interconnection does not require upgrading	00	K
05	the capacity of existing distribution network		-

DG Facility Check:

Sr.#	Description	Compliance	Non-Compliance
01	Inverter	-	5
02	Earthing Protection		7.
03	Lightening & Surge Protection		
04	Anti-Islanding	15	
05	Circuit Breakers		1

03	Lightening & Surge Protection	00	//	
04	Anti-Islanding		-/3	24
05	Circuit Breakers			
	hnically feasible to connect the propose	d solar PV system to	o the servi	ce connection (Yes o
DM:		L.S. (O):		





FORM NO: NM/B6(b)

Distrib	ution System Check:		
Sr.#	Requirement	Compliance	Non-Compliance
01	Total solar PV capacity in kW is not more than 30% of the Distribution Transformer capacity in KVA		
02	Proposed solar PV capacity in kW does not exceed the sanctioned load of the service connection in kW		
03	Net Metering connections cumulative load is not more than 15% of the connected HT/LT conductor capacity		
04	Cumulative Load of normal/ conventional/ non-net metering connections, already installed DG facilities and proposed DG facility, is less than 80% of the connected Distribution Transformer's capacity	AMM	
05	Proposed interconnection does not require upgrading the capacity of existing distribution network	J &	×
OG Fac	ility Check:		X A S
	Description	Compliance	Non-Compliance
Sr.#	Description		All and a second
Sr.# 01	Inverter	7	
		- 1	5
01	Inverter	-	li p
01 02	Inverter Earthing Protection		Al A
01 02 03	Inverter Earthing Protection Lightening & Surge Protection	1	AT D

L.S. (O):		SDO (M&T):
	CDQ (Q):	





FORM NO: NM/B7

Inspection / Test Check Proforma						
Application Tracking ID: NM// Date:						
Application Tracking	5 io. (((v)//		Date			
<u> </u>						
	ly Installed Bidirection					
Make		T	ype			
Serial Number						
Month/Year of Ma	nufacturer					
Capacity						
	r CT-operated meter	s)				
Import register rea	5. 50*	STATE OF				
Export register rea	ding (kWh)	JA.				
Accuracy		11/1	7			
6.16	0.		2			
Solar Generation C	леск	-	60			
Make	- C /-	Туре	Ye.			
Month/Year of Ma	nutacturer		1 2			
kWh Reading	v CT Oversted Meter		D			
	r CT-Operated Meter	8)	3 0			
Accuracy		-	A T			
Solar Grid Inverter	N	100 (5	1 5			
Make	4	مه برقات	120			
Serial Number		**				
Capacity			Willer			
Input DC voltage						
	ection Check – If the	grid fails the status of the contac	tor (on or off)			
, and islanding i roc	COLIOTI CITCON III CITC	Brid rails the states of the softee	tor (on or on)			
Solar PV Modules	3)	4 mr 316				
Total capacity of solar modules (KW)						
Cross-check						
Detail Yes/No						
Approved Single Line Diagram (SLD) has been followed						
Only information provided hardware (as in the application) is installed						
SDO (O)	SDO (M&T)	XEN (O)			





Form No: NM/B8

Connection Charge Estimate

Application Tracking ID: NM/	/	/	/	Date:

S.No.	Particulars	Rate	Qty.	Amount	Remarks
		THE ST	ATE C	FUAL	
	O.			My	•0
	2.1		-	A)	Ø0
	00	A			3
	AD AD	1	EX	11:	T S
	AZ	. ** .	کر و	9	MIA
	alle)	, 1. ~		k-
	700				
		3	-	The Sales	
	Total Cost Estimate				

	Estimate Prepared By		Estimate Approved By
Name		Name	
Designation		Designation	
Signature		Signature	